

People Leading Accessible Networks of Support (PLANS)  
Family Support 360  
Statewide Workgroup  
September 19, 2006  
Sioux Falls, SD  
South Dakota Achieve

## CALL TO ORDER

Travis Arneson called the meeting to order at 8:30 a.m. CDT on Tuesday, September 19, 2006.



### Members Present:

Travis Arneson  
Kristen Blaschke  
Mike Broderick  
Vikki Day  
Beth Hosek  
Dawn Kellogg

Tim Neyhart  
Anne Rieck-McFarland  
Jennifer Seale  
Wanda Seiler  
Brenda Smith

Dan Spotted Eagle  
Shirley Stirling  
Cindy Taber  
Ronda Williams  
Ted Williams

### Others Present:

Edith Arneson  
Jeff Coffey  
Jean-Claire Hamblin  
Beth Henrichsen

Kristin Kiner  
Brooke Lusk  
Deb Petersen  
Arlene Poncelet

Carol Ruen  
Teri Sass  
Betsy Valnes



### Introductions

Each member introduced themselves and where they are from.

Travis announced that funding for year 3 has been approved.

Betsy Valnes was introduced as the new project coordinator for PLANS. Betsy is also the president of the National Youth Leadership Network.

Mary Funge and Kirby Malegard are no longer on the group. The group discussed possible replacements for them, but decided it would be too difficult to bring in someone new now, so their vacancies will not be filled. Discussion also took place as to whether group members wanted to change to three meetings a year. The group decided not to do this and keep four meetings a year.

Lunch will be brought in at noon. A video from the Dare to Dream Conference will be shared.

Brooke asked that everyone please turn in all of your paperwork to Beth.

Brooke will distribute new letterhead with the Family Support 360 logo and information on it for people to review and comment on.

Danny Spotted Eagle announced that Sioux Vocational Services has changed their name to South Dakota Achieve. They also have a new mission statement.

Danny also announced that anyone interested in having dinner can meet at Applebee's on East 10<sup>th</sup> St. at 5:45.



### **Project Evaluation**

Deb Petersen & Brooke Lusk discussed the Logic Model, which is a tool that the Administration on Developmental Disabilities (ADD) is asking all projects to use for evaluating their projects. This model is being used by other entities already, and is easy to use and understand. It is a one-page document, which is helpful. The activities tracked by PLANS on this model would be 1) Collaboration with other entities; 2) Development of plans for families, and 3) Products developed and are self-sustaining. A work group to be made up of Kristen Blaschke, Brenda Smith, Vikki Day, Travis Arenson and the PLANS staff will work on this model. The hope is that it will be complete in 6-9 months, and then it will be reviewed only once yearly after that in case of updates. The main reason this tool has been chosen is because it is outcome-focused.

Wanda Seiler discussed the Council on Quality and Leadership's (CQL) SD Annual Report. The Division of Developmental Disabilities (DDD) has a contract with CQL for the purpose of accrediting South Dakota's 19 adjustment training centers. CQL accredits one half to one third of South Dakota's providers each year and we receive a yearly report. During a CQL review, people served, families and staff are interviewed. The CQL also looks at the agency's best practices. Twenty five outcomes are scored during the review and the CQL provides technical assistance after the review is complete. Wanda discussed some of the results from the 2005-2006 report. Then, she asked the group which areas they thought should be prioritized in SD. Some of these were quality

management/assurance, rights (guardianship), restrictive procedures, grievances/restoration plans, community resources, independent support coordination (ISC), budgeting/planning, natural supports and staffing (recruitment/retention).

The CQL is currently using the same review process for Family Support 360 programs because the family support programs are different than the ATC system, therefore, the traditional review did not “work” as well for FS. This is being looked in to, and other states have information we can review.

Break



### **Self-Employment Training**

Cindy Taber and Brooke Lusk discussed the recent self-employment training that Dave Hammis conducted. The training was four days long, with PLANS people attending on the first day, Division of Rehabilitation Services (DRS), benefit specialists and business people attending the second and third day, and the public attending the fourth day. Dave spoke about PASS plans, business plans, self-employment and the types of businesses available for people to start as their own.

Brooke plans to survey the participants of the training to see if they are following through on what they have learned. Most people are concerned that they will lose their benefits if they start their own business. This is not true. Cindy reported that she has since started looking into starting her own daycare.



### **PLANS Family Support 360 Website**

Betsy Valnes has been working on updating the PLANS website. The new site will have much more information and content. There will be a link where the current one is on the DDD website. Recently, the Department of Human Services (DHS) has started updating the layout of their website, so the PLANS one will be put on hold until the DHS one is complete. This will hopefully take no more than 2-3 months.

A copy of some of the content was distributed to the group for discussion and comments. Many suggestions were made and will possibly be incorporated into the new website.

### **Division of Developmental Disabilities Draft Mission Statement**

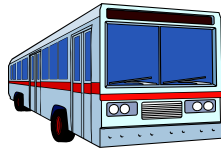
Wanda spoke to the group regarding DDD’s new mission statement. Wanda distributed a copy of the new statement and asked the group to give suggestions and changes they would like to see.

Lunch

### **Administration on Developmental Disabilities Technical Assistance Conference**

Deb Petersen and Brooke Lusk attended the ADD TA conference in August. Deb distributed a document about cultural diversity and linguistic isolation. This refers to the countries from which people are moving to South Dakota and to households in which no person over the age of 14 speaks English, at least very well. This document gives the information specific to South Dakota.

Brooke distributed a document about Using a “Positive Rituals” Story that was presented by Oklahoma University. The document is used as a tool to help caregivers get to know a person receiving services. This is a piece of what Michael Smull trains people on. Michael is coming to SD and people are interested in learning about this. The question was asked as to whether other agencies or providers are already using a similar tool. A similar tool that is currently being utilized in SD is “All About Me.”



### **United We Ride**

Shelly Pfaff with the SD Coalition of Citizens with Disabilities spoke to the group regarding transportation issues in South Dakota. Former Governor Janklow helped to push towards the coordination of transportation in South Dakota. The Department of Human Services (DHS), Department of Social Services (DSS), Department of Labor (DOL), Department of Health (DOH) and the Department of Transportation (DOT) have been brought together to see what is currently available and how they can work together to improve the transportation systems in South Dakota. Shelly gave many statistics about the public transportation utilization in SD. The main reasons people use public transportation in SD is for medical, employment, nutrition, social/recreational and educational reasons. It has been discovered that 6%-24% of transportation costs are being paid by the fares and donations. This is not a very high percentage, so it is sometimes difficult to keep public transit operations available.

The United We Ride initiative was set forth as an executive order from President Bush. This has brought together eleven federal departments to look at the transportation issues nation wide. This initiative is trying to educate people on the benefits of using public transportation, provide tools for people to use public transportation, find regulatory barriers, plan, share successful strategies and technical assistance. South Dakota was awarded a grant from the Federal Transit Administration (FTA) that is effective September, 2006.

A framework of action for the grant is to work with state level coordinators, local transit providers, people with disabilities, and others who use public transit. The next step will be to develop a framework for action and coordinate the action from this.

Shelly requested ideas from the group for how to tackle some of these tasks. Some suggestions were to hold public forums, speak with job developer groups, speak to transit workers, and speak with individuals using the system.

### **Sub-Committee Development**

Travis Arneson and Brooke Lusk spoke to the group regarding housing, transportation and continuing education. The workgroup broke into smaller groups in each of these categories to address and prioritize areas for this year.

#### Housing

Team members: Arlene Poncelet, Tim Neyhart, Deb Petersen, Travis Arneson, Dawn Kellogg, Mike Broderick, and Rhonda Williams

- Housing Manual-review and send comments to Arlene by 10/1/06.  
[arlene.poncelet@state.sd.us](mailto:arlene.poncelet@state.sd.us).
- DVD-Shirley and Corey
- HERO-Tim will contact
- Meeting with people interested in home ownership-Tim
- Gather information-number of group homes, 5 year trends, number living independently, etc. Deb and Arlene
- Teleconference November 1-Teri will contact

#### Continuing Education

Team members: Ted Williams, Kristen Blaschke, Vikki Day, Melissa Flor, Brenda Smith – chair, Anne Rieck-McFarland, Wanda Seiler, Jennifer Seale and Betsy Valnes

1. Send reminder email
  2. Reply to team with additional comments (team list serve)
    - Self-Advocates
    - Families
    - Providers
- CDS
  - Healthy and Safe
  - Financial Literacy (banking) and Health literacy
  - Inclusive Worship
  - Accessibility
  - Parent Connection document
  - Talk to Ministerial Associates
  - Goal: Identify stats (number of consumers, families, curriculums, lessons completed. List of community resources for direct access supporters.
  - Goal: Identifying ways to maintain and measure health and safety assurance. Establish personalized independence plans.
  - Creating a general contact/resource site for trainings and curriculums specifically
  - Creating Toolbox/Toolkit for family/individual (family self-assessment)
  - Creating an accountability tool (family/consumer friendly)
- A. Choose a chair/co-chair
- Someone to work with the group and the staff
  - Someone to set phone calls

- Someone to lead discussion
- Someone to report to large group
- B. Discuss activities
  - Decide on topics
  - Delete?
  - Add new ones?
- C. Prioritize activities
- D. Define roles and responsibilities

### Transportation

Mission Statement: Accessible transportation for all.

Co-Chairs: Colleen Ronning and Danny Spotted Eagle

Others: Yvonne Reynolds, Cindy Taber, Beth Hosek, Kristin Kiner, Julie Johnson  
Dresbach and Brooke Lusk

#### *Activities:*

- Cost-other means outside of community-Shelly Pfaff with SDCCD
  - Many differences between communities
  - Set fee per month?
  - Cost when outside of regular hours?
  - If agency providing-does rate they receive cover the costs?
  - Make a deal with transit providers
- Times of Operation-Kristin will follow up with Jackie
- Location (outside city limits)
  - Inclusion
  - Nucleus of transportation routes determining services, home, work
- Quality of services
- ADA requirements drive activities in some cities-Julie, Colleen, Beth and Brooke will gather statistics from their communities (Julie will get ADA requirements.)
- Perception of who uses public transportation
- Effective results



### **Consumer Empowerment Services (CES)**

Jeff Coffey, CEO of CES spoke to the group. He has developed a web-based system for fiscal intermediary services that is being implemented for Family Support 360. This system revolves around the plan of care (POC) for each person receiving services. It takes much of the liability off of the State and fiscal agents for pay roll, IRS issues, etc. There are fears about the personal information being easily accessible by people who shouldn't have it. CES has solved this issue by storing all information on servers in an unknown location, rather than on each individual pc. There are many checks and balances built into the system to help reduce or eliminate errors that can occur. There was some concern regarding the cost of this for families. Governor Rounds has assured DDD that the cost will not be paid by families, and that it will be paid out of the current

budget, or through appropriations. The system will be going live October 1, 2006 for payment of September, 2006 services for the Family Support programs. The plan is that SD will sustain this system in the future, and CES will no longer be involved.

### **Core Stakeholders Report**

Carol Ruen and Jean Tuller spoke to the group regarding the Core Stakeholders. This group recently surveyed people and conducted focus groups regarding independent support coordination (ISC). The survey results and focus group results were distributed to the workgroup. 812 surveys were received with an overall satisfaction of services in SD. There are people, however, that are interested in another option when it comes to service coordination. The focus groups were open discussions to help inform people about the other options that may be available for service coordination in SD. The independent support coordination is also being driven by CMS. SD is only one of two states in the country who does not currently offer an ISC choice. This is a work in progress, and updates will be available as work progresses on this project.

### **Discussion**

Brooke Lusk asked if the group would like to revisit the original plan that was written to see where they are, what has been accomplished, and where they should go in the future. This will be discussed at the next meeting.

### **Next Meeting Date**

The next meeting will take place November 28-29 in Chamberlain.

Meeting adjourned.



Respectfully submitted,

Beth Henrichsen